

Virginia PreK Terminology

CONSORTIUM

When an entity has multiple programs/funding streams, a Consortium is created to manage all Programs within the entity. Multiple Programs within a Consortium may be desired when reports based both on targeted funding streams, and aggregate reports for all funding streams are desired.

Consortium Directors can view data for all Programs, Schools/Sites, teachers, and children within their consortium. Three Consortium Director accounts can be created for a Consortium. The first Consortium Director listed will appear on Consortium reports.

PROGRAM

When an entity has one funding stream, a Program is created. Part of the Program name reflects the funding stream (e.g., VPI, Title 1, Headstart, local funding).

Program Principals/Directors, can view data for all Schools/Sites, teachers, and children within their Program. Up to five Program Director accounts can be created for a Program. The first Program Director listed will appear on Program reports.

SCHOOL/SITE

Within each Program, there can be multiple Schools/Sites. Two Site Principal/Director accounts can be created for a site. Site Principals/Directors, can view data for all teachers and children within their sites. The first Site Director listed will appear on School/Site reports.

TEACHERS

New teacher accounts are created using a PALS-PreK **Program Registration Code**. Consortium and Program Directors, once logged into their PALS accounts, can retrieve the Program Registration Code for programs to which they have access, and share it with teachers.

Returning teachers who are moving to a different Program need the new Program's Registration Code in order to change Programs.

A new Program Registration Code is generated each contract/school year. Only Consortium and Program Directors have access to the Program Registration Code.